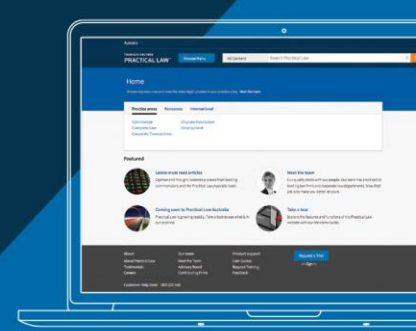


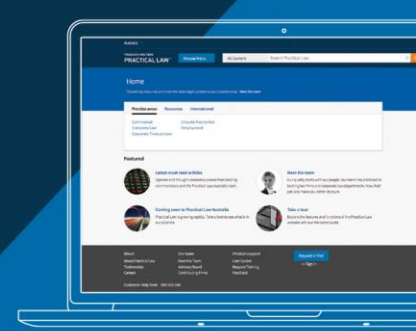
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Supply of goods and services

- Practice notes
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 - Consumer guarantees
 - Effective contract management
 - Equipment leasing and the PPSA
 - Force majeure
 - Franchise agreements
 - Franchising overview
 - Goods and Services Tax (GST)
 - Insurance in commercial transactions
 - International sale of goods contracts and the Vienna Sales Convention
 - Long-term supply of goods contracts
 - Managing a product recall (NEW)
 - Master agreements (NEW)
 - Modern slavery in the supply chain
 - Outsourced manufacturing
 - Preparing and effective statement of work (NEW)
 - Privacy and data security risks in supplier relationships
 - Private label products
 - Retention of title and the Personal Property Securities Register
 - Regulation of franchising
 - Service agreements
 - Service levels and service credit schemes in outsourcing
 - Setting up a franchise operation overseas
 - Standard terms and conditions in commercial transactions
 - Supply chain overview
 - Supply of goods contracts
 - Unfair contract terms and protections for small businesses
 - Warehousing and the storage of goods
- Standard documents
 - Master services agreement (supplier friendly) (NEW)
 - Service level agreement
 - Statement of work (NEW)
 - Supply of goods agreement (supplier friendly)



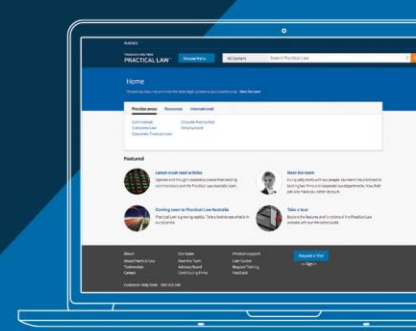
- Standard clauses
 - Anti-bribery (NEW)
 - Anti-slavery and human trafficking clauses
 - Audit rights
 - Delivery of goods
 - Limitation and exclusion of liability (commercial transactions)
 - Ordering goods
 - Privacy clause (NEW)
 - Product recall
 - Retention of title
 - Supply of private label products

- Checklists
 - Assessing the risk of modern slavery in the supply chain
 - Product recall (NEW)
 - Registering retention of title on the PPSR
 - Reviewing or drafting a service agreement
 - Reviewing or drafting a supply of goods contract
 - Setting up a franchise

- Toolkits
 - Supply of goods

Advertising and marketing

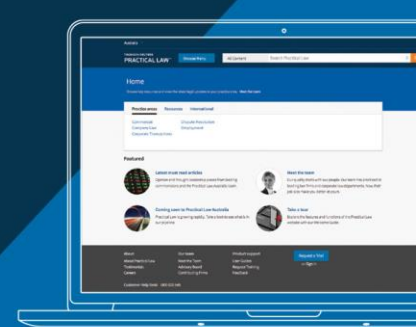
- Practice notes
 - Overview, Advertising and marketing law
 - Advertising and displaying prices
 - Advertising self-regulation and industry codes
 - Ambush marketing
 - Digital and online marketing
 - Misleading or deceptive conduct and false or misleading representations under the Australian Consumer Law



- Social media marketing
- Social media platform terms of use
- Sponsorship agreements
- Trade promotions
- Standard documents
 - Celebrity endorsement agreement (NEW)
 - Sponsorship agreement
 - Terms and conditions for trade promotions (game of chance)
 - Terms and conditions for trade promotions (game of skill)
- Standard clauses
 - Privacy clause (NEW)
 - Short form terms and conditions for a trade promotion
- Checklists
 - Appointing a marketing or advertising agency
 - Preparing for a trade promotion
 - Quick guide to popular social media sites
 - Reviewing advertising materials
 - Reviewing or drafting sponsorship agreements
 - Reviewing or drafting an online advertising agreement
- Toolkits
 - Advertising
 - Social media
 - Sponsorship
 - Trade promotions

Franchising

- Practice notes
 - Completing a franchising disclosure document



- Franchise agreements
- Franchising overview
- Regulation of franchising
- Setting up a franchise operation overseas

- Standard documents
 - Deed of variation of franchise agreement
 - Disclosure document receipt
 - Franchise agreement
 - Franchisee advice statement
 - Franchising disclosure document
 - Information statement for a prospective franchisee
 - Master franchise agreement

- Checklists
 - Information required to draft a franchising agreement (NEW)
 - Information required to draft a franchising disclosure document
 - Preparing an operations manual
 - Setting up a franchise
 - Setting up a franchise overseas

- Toolkit
 - Franchising (NEW)

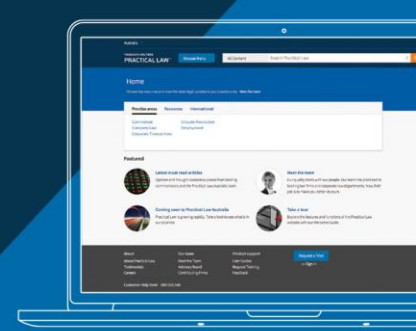
Data protection and privacy

- Practice note: Overview
 - Cybersecurity
 - Overview, Australian data protection and privacy laws
 - Overview of EU General Data Protection Regulation

- Practice notes
 - Australian Privacy Principles

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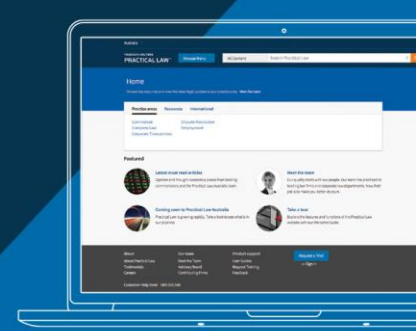
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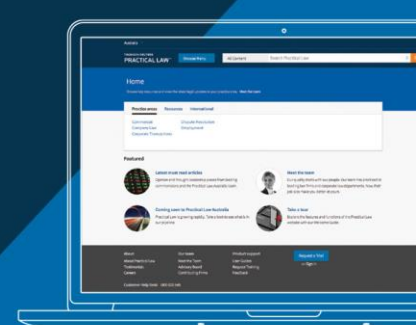
- CCTV and workplace surveillance
- Data issues in the financial services sector
- Data issues in the health sector
- Data issues in the telecommunications sector
- Data security risk assessments and reporting
- Hacking and network intrusions
- Key concepts in privacy law
- Malware and end user attacks
- Privacy and data security risks in supplier relationships
- Privacy law enforcement and regulation
- Ransomware
- Regulation of drones
- Responding to a data breach incident
- Standard documents
 - Letter notifying affected individuals of a data breach (relating to personal information)
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- Standard clauses
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 - Mandatory notification of eligible data breaches: flowchart
 - Performing a data security risk assessment
 - Performing a privacy impact assessment
 - Steps to take if a data breach incident occurs
- Toolkits
 - Cybersecurity

IT and outsourcing

- Practice note, overview



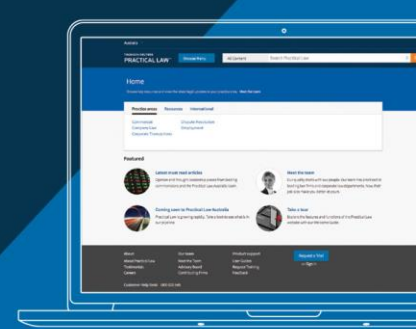
- Outsourcing
- Practice notes
 - Overview, IT procurement
 - Agile software development
 - Cloud computing agreements
 - Cloud computing overview
 - Effective contract management
 - Electronic contracts and transactions
 - Intellectual property protection of software
 - Introduction to the internet
 - IT outsourcing
 - Managing a software development portal
 - Open-source software
 - Outsourced manufacturing
 - Regulation of drones
 - Service levels and service credits in outsourcing transactions
 - Software development agreements: payment mechanisms
 - Software escrow agreements
 - Software licensing and methods
 - Software licence disputes (NEW)
 - Website content, development and hosting
- Standard documents
 - Project initiation document for outsourcing transactions
 - Service level agreement
 - Trade mark policy
 - Website design and development agreement (customer friendly)
 - Website design and development agreement (supplier friendly)
 - Website terms of use (NEW)
- Standard clauses
 - Acceptance testing
 - Anti-bribery (NEW)
 - Audit rights



- Limitation and exclusion of liability (commercial transactions)
- Project management
- Software source code escrow
- Checklists
 - Open-source software licences: key terms and conditions
 - Reviewing or drafting a software licence or maintenance and support agreement
- Toolkits
 - Software

Intellectual property

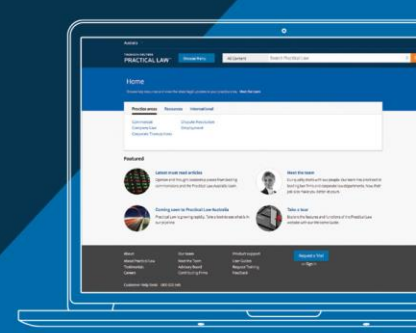
- Practice note: overview
 - IP in business transactions
- Practice notes
 - Copyright
 - Copyright infringement
 - Design rights
 - Intellectual property protection of software
 - Passing off
 - Patents
 - Trade marks: amendment and cancellation
 - Trade marks: applying for registration
 - Trade marks: infringement
 - Trade marks: introduction and use
 - Trade marks: opposition to an application
 - Trade marks: rejection of an application
- Standard documents
 - Assignment of copyright (assignee friendly)



- Assignment of copyright (assignor friendly)
 - Assignment of design rights (assignee friendly)
 - Assignment of design rights (assignor friendly)
 - Assignment of intellectual property rights (assignee friendly) (NEW)
 - Assignment of intellectual property rights (assignor friendly) (NEW)
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 - Assignment of patents (assignor friendly)
 - Letter of consent to use registered trade mark
 - Letter of demand for infringement of registered trade mark
 - Licence of copyright (short form)
 - Licence of design rights (short form)
 - Trade mark assignment deed (assignee friendly)
 - Trade mark licence agreement (short form)
 - Trade mark policy
- Standard clauses
 - Assignment of accrued causes of action

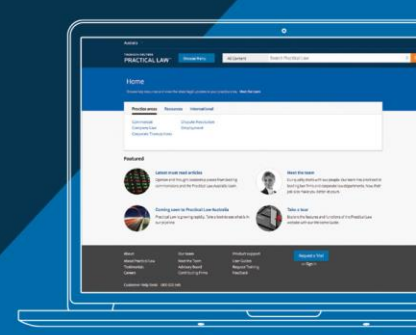
Pre-transaction agreements and confidentiality

- Practice notes
 - Confidentiality agreements
 - Heads of agreement
- Standard documents
 - Confidentiality deed (mutual)
 - Confidentiality deed poll (one-way)
 - Confidentiality letter (one-way)
 - Heads of agreement for commercial transactions
- Standard clauses
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- Practice notes
 - Electronic signatures
 - Execution of deeds and documents by companies incorporated under the Corporations Act 2001 (Cth)
 - Execution of deeds and documents by individuals
 - Powerpoint presentation: Valid execution of documents, remote signings and electronic signatures
 - Protocols for remote or virtual signings
- Standard documents
 - Board minutes: authorising grant of power of attorney
 - Board minutes: revocation of power of attorney
 - Deed of revocation of power of attorney
 - Power of attorney (NSW): general or specific powers
 - Power of attorney (ACT): general or specific powers
 - Power of attorney (NT): general or specific powers
 - Power of attorney (QLD): general or specific powers
 - Power of attorney (SA): general or specific powers
 - Power of attorney (TAS): general or specific powers
 - Power of attorney (VIC): general or specific powers
 - Power of attorney (WA): general or specific powers
 - Template email for remote signings: Approach 1 (print and sign entire document)
 - Template email for remote signings: Approach 2 (print and sign signature page only)
 - Template email for remote signings (attaching signature pages): Approach 3 (sign signature page in advance)
 - Template email for remote signings (authority to close): Approach 3 (sign signature page in advance)
- Standard clauses
 - Execution block (agreement): company: by common seal
 - Execution block (agreement): company: by signature of authorised representative



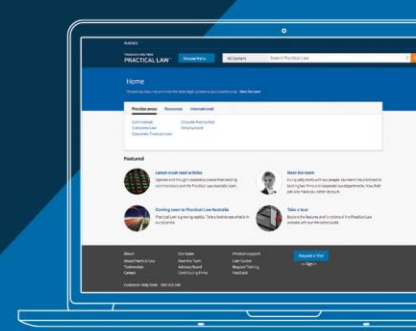
- Execution block (agreement): company: by signature of sole director who is also sole company secretary
 - Execution block (agreement): company: by signature of two directors OR one director and one company secretary
 - Execution block (agreement): individual
 - Execution block (deed OR agreement): individual: unable to read or physically unable to sign
 - Execution block (deed): company: by common seal
 - Execution block (deed): company: by signature of authorised representative
 - Execution block (deed): company: by signature of sole director who is also sole company secretary
 - Execution block (deed): company: by signature of two directors OR one director and one company secretary
 - Execution block (deed): individual
 - Execution block (deed): company: under power of attorney
 - Execution block (agreement): company: under power of attorney
 - Execution block (deed): individual: under power of attorney
 - Execution block (agreement): individual: under power of attorney
- Checklists
 - Flowchart: Protocols for remote or virtual signings
 - Powers of attorney
 - Toolkit
 - A toolkit for companies executing deeds and documents

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 - Back-to-back subcontract
 - Boilerplate agreement
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 - Deed of novation
 - Deed of termination of contract

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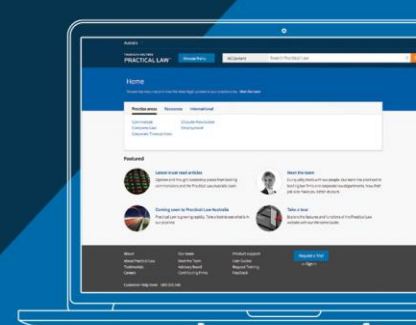


- Deed of variation
- Notice of assignment (with subcontracting option)
- Notice of assignment: third party
- Notice of termination of contract for breach
- Notice of termination of contract for convenience
- Notice to remedy breach of contract
- Request for consent to assignment (with subcontracting option)
- Response to a notice to remedy breach of contract
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- Variation of contract (letter agreement)

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 - Anti-bribery (NEW)
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 - Compliance with laws and policies
 - Contra proferentem
 - Counterparts
 - Default interest
 - Definitions and interpretation
 - Entire agreement
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 - Force majeure
 - Further action
 - Goods and services tax (GST)
 - Governing law and jurisdiction
 - Indemnity
 - Limitation and exclusion of liability (commercial transactions)
 - No merger
 - No reliance
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 - Remedies cumulative
 - Set-off
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- Termination
- Time of the essence
- Variation
- Toolkits
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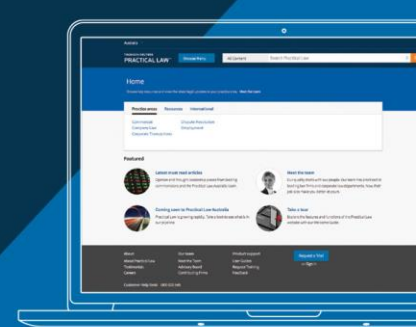
Contract law

- Practice notes
 - Assignment of contractual rights
 - Consumer guarantees
 - Contractual capacity
 - Electronic contracts and transactions
 - Evidence of contractual terms
 - Express and implied terms
 - Force majeure
 - Formation of contracts
 - Governing law and jurisdiction clauses
 - Limitation and exclusion of liability in commercial contracts
 - Misleading or deceptive conduct and false or misleading representations under the Australian Consumer Law
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COMING SOON TO COMMERCIAL

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Practical Law is a dynamically evolving service. In early 2018, we plan to develop additional documents and resources to add to existing topic areas, including:

- **Supply of goods and services.**
 - Resources relating to anti-bribery regulation.
 - Standard documents, including a template consultancy agreement and terms and conditions for online supplies of goods and services.
- **IT and outsourcing**
 - Standard documents, including template software, click-wrap and browse-wrap licences.
- **Intellectual property**
 - Practice notes on counterfeit goods, IP ownership, moral rights and IP in employment.
 - Standard documents, including consent and demand letters.
- **Advertising and marketing**
 - Practice notes on topics including defamation, digital marketing technologies, native advertising and product labelling.

A new **e-Commerce** topic will bring together existing resources which are directly relevant to online businesses, together with new resources focused on payments, online terms and conditions, website policies and corporate use of emails.

We welcome customer feedback on the development of Practical Law Australia. Should you have comments or suggestions, please contact me at michael.milnes@tr.com