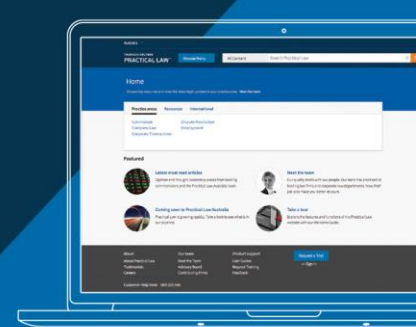


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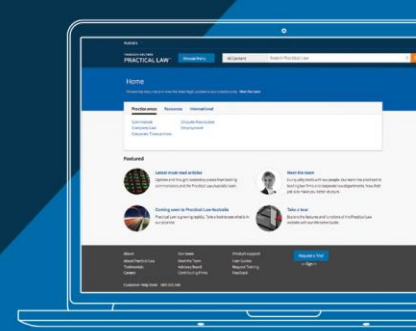


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Practical Law Australia Employment provides lawyers and HR/IR professionals with practical tools to guide and support you through the complexities of an employment matter. You'll act with confidence and save time knowing that our practice notes, checklists, precedents and template letters are constantly updated to reflect the latest developments in law and cover all the bases. I'm proud of my team of employment legal writers, all with recent specialist practice experience, and who are dedicated to delivering clear, concise legal knowledge to busy practitioners.

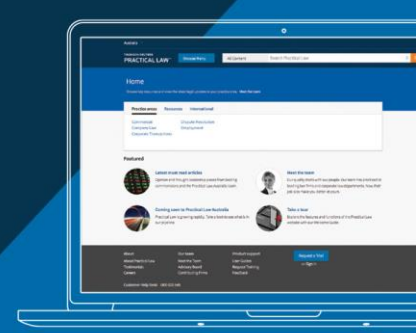
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Linda Taylor, Head of Employment

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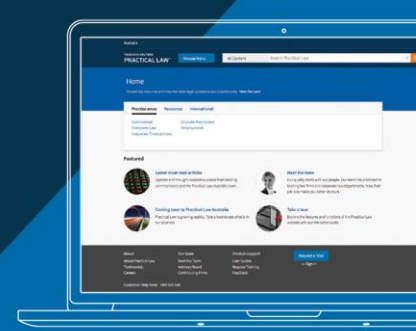
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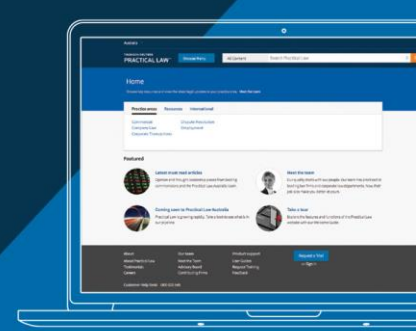
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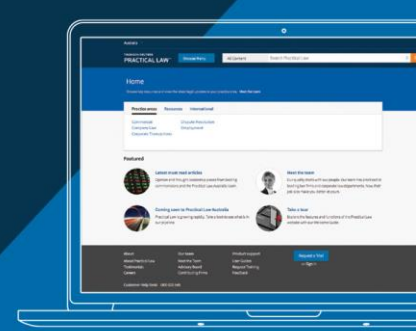
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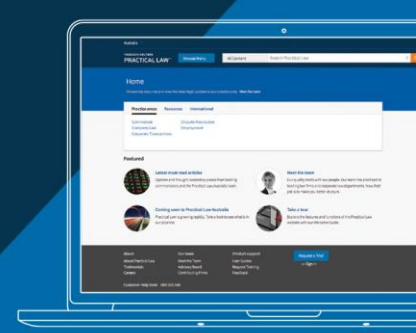
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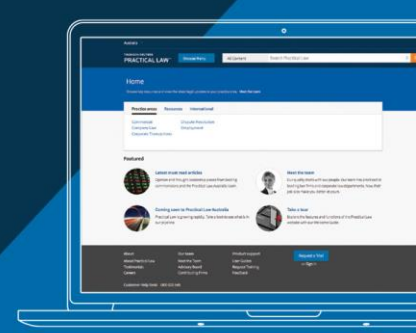
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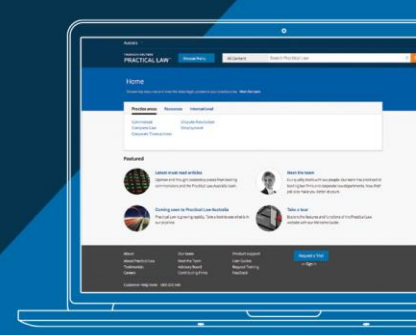
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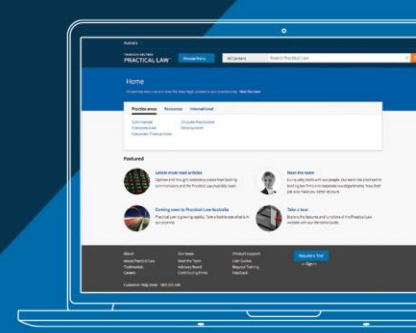
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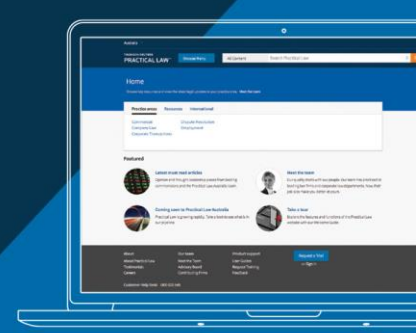
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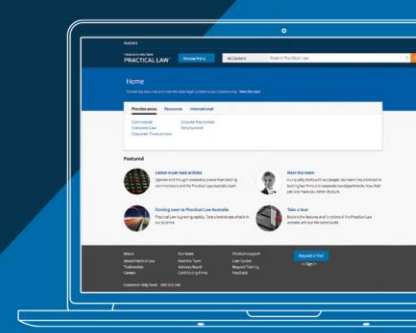
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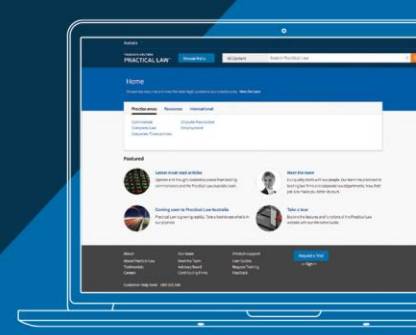
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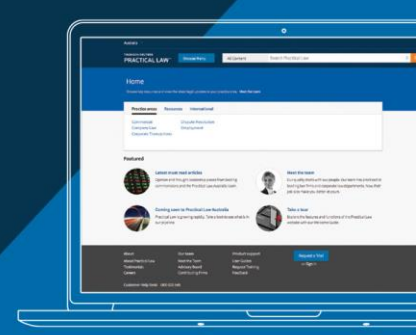
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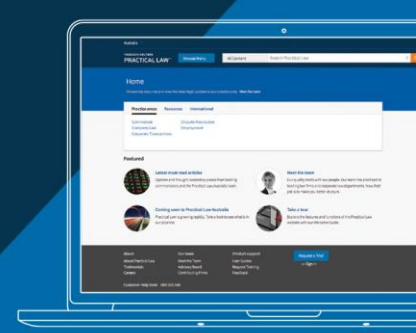
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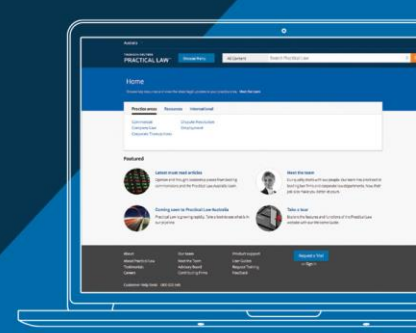
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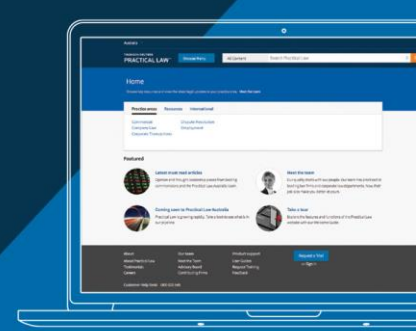
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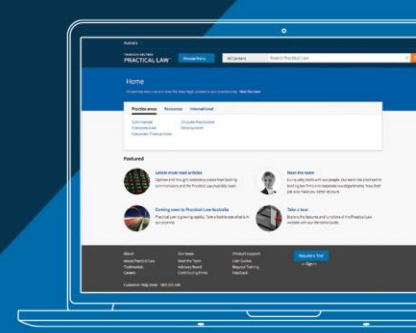
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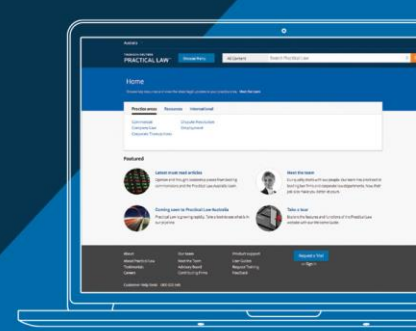
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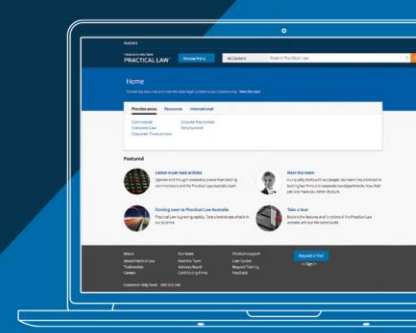
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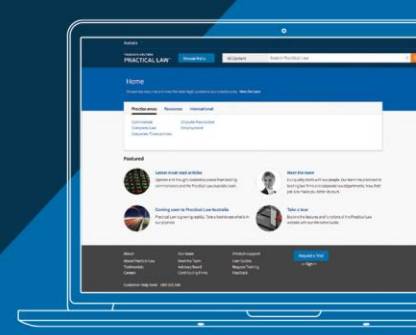
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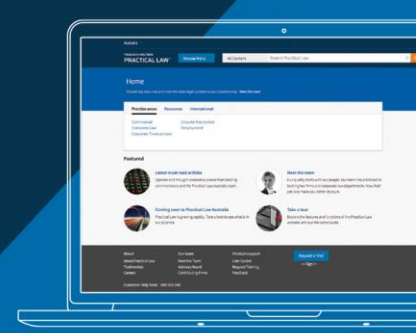
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 - Checklist for making an application for costs in unfair dismissal proceedings
 - Flowchart of the process for making or defending a general protections application involving dismissal in the Fair Work Commission
 - Flowchart of the prohibition of an employee seeking multiple remedies for a dismissal
 - Quick guide to assessing the prospects of obtaining a costs order in federal unfair dismissal
- Help and information notes
 - Civil remedy provisions

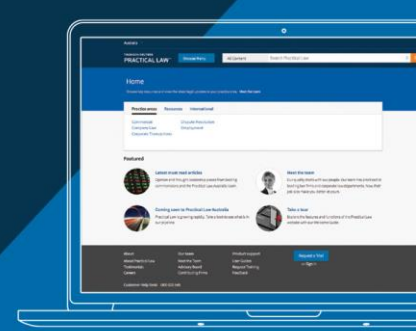
Redundancy

- Practice note: Overview
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 - Genuine redundancy
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 - Overview of the protection against adverse action in a redundancy process
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 - The statutory entitlement to redundancy pay under the NES
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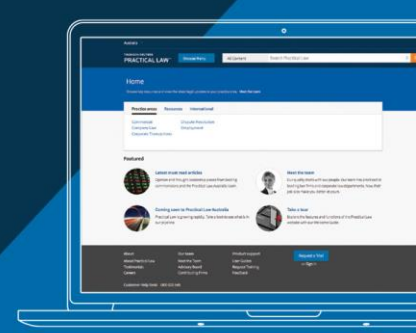
- Workplace policies and the contract of employment
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 - Sample letter: notification of major workplace change
 - Sample letter: notification of selection of job for redundancy
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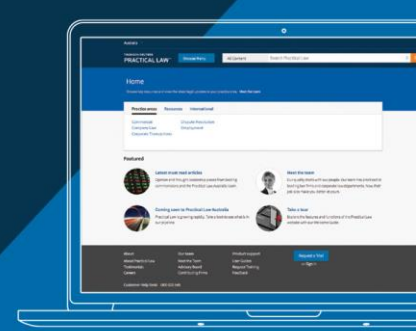
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- Four yearly review of modern awards: Fair Work Commission and court tracker
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Right of entry

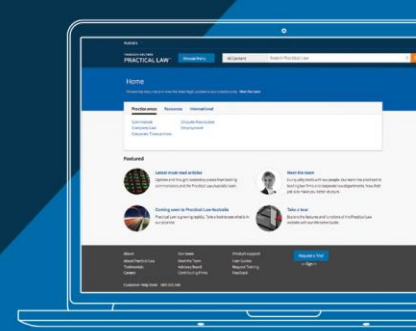
- Practice note: Overview
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 - Practical steps for responding to right of entry requests to investigate breaches and holding discussions
 - Prohibitions in relation to right of entry
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 - Checklist of information needed to draft an effective restraint of trade
 - Quick guide to post-employment restraints of trade
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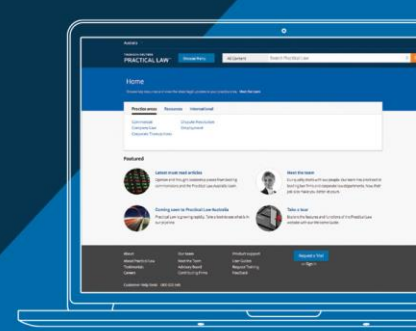
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 - Disciplining employees for out-of-hours conduct
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 - Overview of federal disability discrimination and dismissing an ill or injured employee
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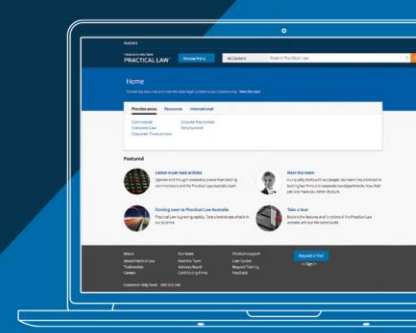
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Transfer and sale of business

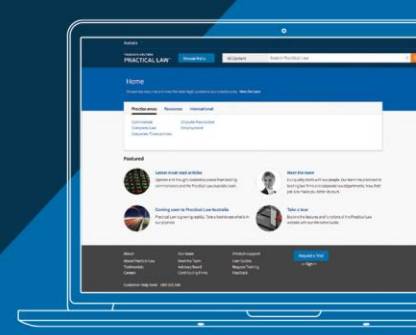
- Practice notes
 - Outsourcing and insourcing in a transfer of business
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 - The statutory entitlement to redundancy pay and sale of a business or corporate restructure
 - Transfer of assets in a transfer of business
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 - Engagement of employees under fixed-term contracts
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- Quick guide to drafting secondment agreements
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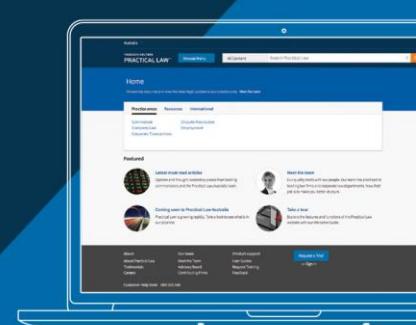
COMING SOON TO EMPLOYMENT

Practical Law is a dynamically evolving service. The following new Employment topics are scheduled for publication in 2018:

- **Discipline:** This new topic will include practice notes and standard documents to guide employers through a disciplinary process. It will include practice notes considering the key legal risks for employers when managing misconduct, and practical guidance on disciplining employees in a variety of contexts, including for activities engaged in out of hours, during industrial disputation, or by senior executives. The topic will also include guidance on investigating misconduct, the use of privileged investigation reports, together with a number of practical template documents including letters, policies and checklists.
- **Liability of employers:** This new topic includes practice notes that guide employers on liability for contraventions of the *Fair Work Act 2009* (Cth), as both a body corporate and personally under accessorial liability provisions. It will also consider the liability of employers for the actions of employees under the common law and anti-discrimination and harassment legislation, as well as topic-specific issues such as liability for an employee's out of hours conduct. Standard documents in the topic will assist practitioners in providing advice to Boards and Executive teams on liability in the context of employment matters, and practical steps on reducing the risk of vicarious and accessorial liability.
- **Minimum wages and conditions:** This new topic includes practice notes that guide employers through the safety net of minimum conditions provided by the *Fair Work Act 2009* (Cth). It will explain the general operation and application of Modern Awards, together with the ten minimum standards contained in the National Employment Standards (NES). It will also look at specific issues, such as common clauses in modern awards, determining coverage and classifications in modern awards, types of employment, overtime and shift work, and the application of offset provisions and independent flexibility arrangements.

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- **Family and pregnancy:** This new topic will guide employers through the management of employees with family and caring responsibilities, and those who are expecting the birth or adoption of a child, or who have recently given birth to or adopted a child. It will contain practice notes considering the obligations and entitlements for both employers and employees in respect of unpaid parental leave, and the right to return to work following a period of parental leave. It will also consider flexible working arrangements and the Federal government's paid parental leave scheme. Practical guidance will be provided around commonly raised issues in this area, such as the selection of employee's on parental leave for redundancy, and managing working from home arrangements. Practitioners will also be assisted by a suite of standard documents, including template letters, policies and checklists.

We welcome customer feedback on the development of Practical Law Australia. Should you have comments or suggestions, please contact me at linda.taylor@tr.com.