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Find candidates that perfectly match recruitment tools. Tap into a rich pool of talent, take your pick from high quality candidates, and save time and money in the process.



"I LIKE SEEING THAT THINGS ARE DONE PROPERLY; RAISING STANDARDS AND MAINTAINING THEM"

Alan Johnston: Practice Manager

KNOWLEDGE

Best Practice means having the knowledge you need at your fingertips, wherever you happen to be. And with our rich, accurate and up-to-date resources, Thomson Reuters' Best Practice suite definitely delivers. Find the answers you need, from sources you can trust, in the format you prefer. It's that simple.

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Our leading platform, Westlaw AU makes online legal research simple, efficient and painless. Its flexible navigation, advanced filters and intuitive screen layout make it easier than ever to pin down the content you're looking for. And with access to more than 300 products including legislation, expert analysis and opinions from credible authors, you can feel confident you're getting information you can trust.

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PRACTICE MANAGEMENT

When you're managing a practice there's no such thing as an average day. With multiple balls to juggle and hats to wear, it can be hard to give every task enough time and attention – but having a system you can count on certainly makes things easier.

INFINITYLAW

Infinitylaw is a completely integrated legal practice management system that combines accounting, administration and marketing tools. Entering and extracting information is quick and easy, which in turn frees up valuable time within your practice – and with a huge array of features, InfinityLaw can be customised to suit your exact needs. Use it to manage workflow and documents, create to-do lists, record time in and out of the office, carry your matter with you with mobile document management and client contacts, manage existing client relationships and even target new ones. Keeping things on track couldn't be simpler.

> **"WE'RE STRIDING AHEAD WITH** THE BEST PRACTICE SUITE. FOR **ME PERSONALLY, THE STABILITY OF THE PLATFORM HAS MADE A BIG DIFFERENCE. I CAN ACCESS MORE AT HOME NOW WITHOUT** WORRYING ABOUT ANYTHING **GOING WRONG.**"

> > Nicky Morgan: Office Manager

"IT'S IMPORTANT TO LOOK AT THE NEXT GENERATION OF TALENT COMING THROUGH. PART OF MY JOB IS HELPING SHAPE THE FUTURE DIRECTION OF THE BUSINESS, AND ATTRACTING THE RIGHT PEOPLE GOES HAND IN HAND WITH THAT."

> Warrick McLean: General Manager —

Coleman Greig

KNOW-HOW & PRECEDENTS

Managing forms and precedents doesn't need to be an odious, time-consuming task. Our huge range of precedents will suit any practice - from smart, automated forms that accurately build themselves with little manual labour, to easy to manage Word versions, to complex precedents which provide guidance clause by clause. Authored by subjectmatter experts, they provide reassuring quality, efficiency and a high degree of customisation. Plus have the confidence to delegate with Workflows.

SOFTDOCS

With Softdocs, you have a comprehensive set of legal forms and precedents at your disposal, plus the option to customise and create documents to suit your specific needs. Whether it's a Court document or letter, you can build forms quickly and accurately – then store them to be easily accessed and used. Information is saved and applied automatically, and with regular updates, managing precedents is far less of a chore. And with a consistent look and feel across all document types, Softdocs ensures the image you project to clients is always professional.

WORKFLOW

With our range of Workflows you can be confident that all the correct processes are followed to complete each task. Anyone in your firm can easily follow the sequential steps utilising tools such as checklists, precedents and decision trees. Not only does our Workflow give you peace of mind that the tasks are carried out accurately, it also frees up your time to concentrate on strategically orientated activities rather than the day to day operational tasks.



CLEARDOCS

With Cleardocs you can automate your legal document creation process online. It's simple to follow and your documents are available within minutes. Simply select which Cleardocs document you would like to use, answer questions using the online interface and then within minutes your document is available.

"THE WAY PEOPLE FIND CRIMINAL LAWYERS HAS CHANGED A LOT SINCE THE ADVENT OF THE INTERNET. HAVING A STRONG ONLINE PRESENCE MEANS PEOPLE CAN FIND US WHEN THEY NEED US, 24/7."

Maggie Sten: Principal & Solicitor

George Sten & Co



BUSINESS DEVELOPMENT

Best Practice is about constant growth and adaptation. With our business development tools, you can improve your visibility and drive business in a targeted, strategic way – whether that means increasing the value of current clients, or connecting with new ones. And with our expert team of consultants, you know there's always someone keeping an eye on the industry, and helping you make the most of opportunities as they arise.

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With 140,000* unique visits to Findlaw. com.au each month, it's certainly worth being listed. As Australia's largest legal resource directory, Findlaw helps firms of all sizes and specialties to connect with potential new clients, and will drastically increase your chance of coming up in searches. You can also enhance your profile with key information to keep you ahead in the competitive legal landscape.

*(unique visitors, May 2014)

FINDLAW FIRMSITE

A professional, user-friendly website is a must-have for any legal firm. And with our custom Firmsite options, you can go one better – by ensuring your site is optimised for legal search. Whether you need a basic template or a completely customised website solution, the Best Practice team can work with you to develop just the right solution. You can even integrate features like responsive design, Search Engine Optimisation (SEO), rich media, advanced forms and specialised legal content to keep you on top of the Search Engine Results Pages. We can take care of all your online marketing requirements including content, design, hosting, maintenance and monitoring, all you need to do is field enquiries as they roll in.

CONNECT4

By extracting key information from the Australian Stock Exchange, Connect4 allows you to track and analyse takeovers and mergers, capital raisings, auditing and accounting practices, corporate governance and compliance. The best part? The information you receive is as digestible as it is credible – so you can stay on top of market trends and competitors, without it taking over your day.



E-RECRUITMENT

Every law firm is the sum of its people. And whether your practice is large or small, chances are you've faced the challenges that come with recruitment. With the help of Best Practice, you can find the right people (and get them up to speed faster).

CVMAIL

Designed to help legal firms connect with quality candidates, cvMail's intuitive technology is a solution to the full range of your recruitment needs, from recruiting graduates to professional and support staff. Not only does cvMail allow you to publish jobs and target pools of talent, it helps with your shortlist and selection process – right down to communicating with candidates and making offers of employment. Best of all, it's all streamlined into a single online system that's user friendly and cost-effective.



"THE REPORTING CAPABILITIES OF CVMAIL HAVE CONSIDERABLY LOWERED OUR TIME TO HIRE AND RECRUITMENT SPEND. THE INTERVIEWER SCHEDULER HAS MADE OUR LIFE EASIER."

Maurice Blackburn

ABOUT US

Thomson Reuters has been a trusted voice in the Australian legal industry for almost 120 years.

As a leading source of intelligent information for professionals across the world, we have always set out to educate, empower and enlighten. After all, we believe that the right information in the right hands can lead to amazing things.

As time goes by and technology evolves, innovation becomes an increasingly important part of what we do. With the Best Practice suite, we strive to provide legal practices with unparalleled knowledge, support and practical tools – to help practices evolve to work better and more profitably than ever before.

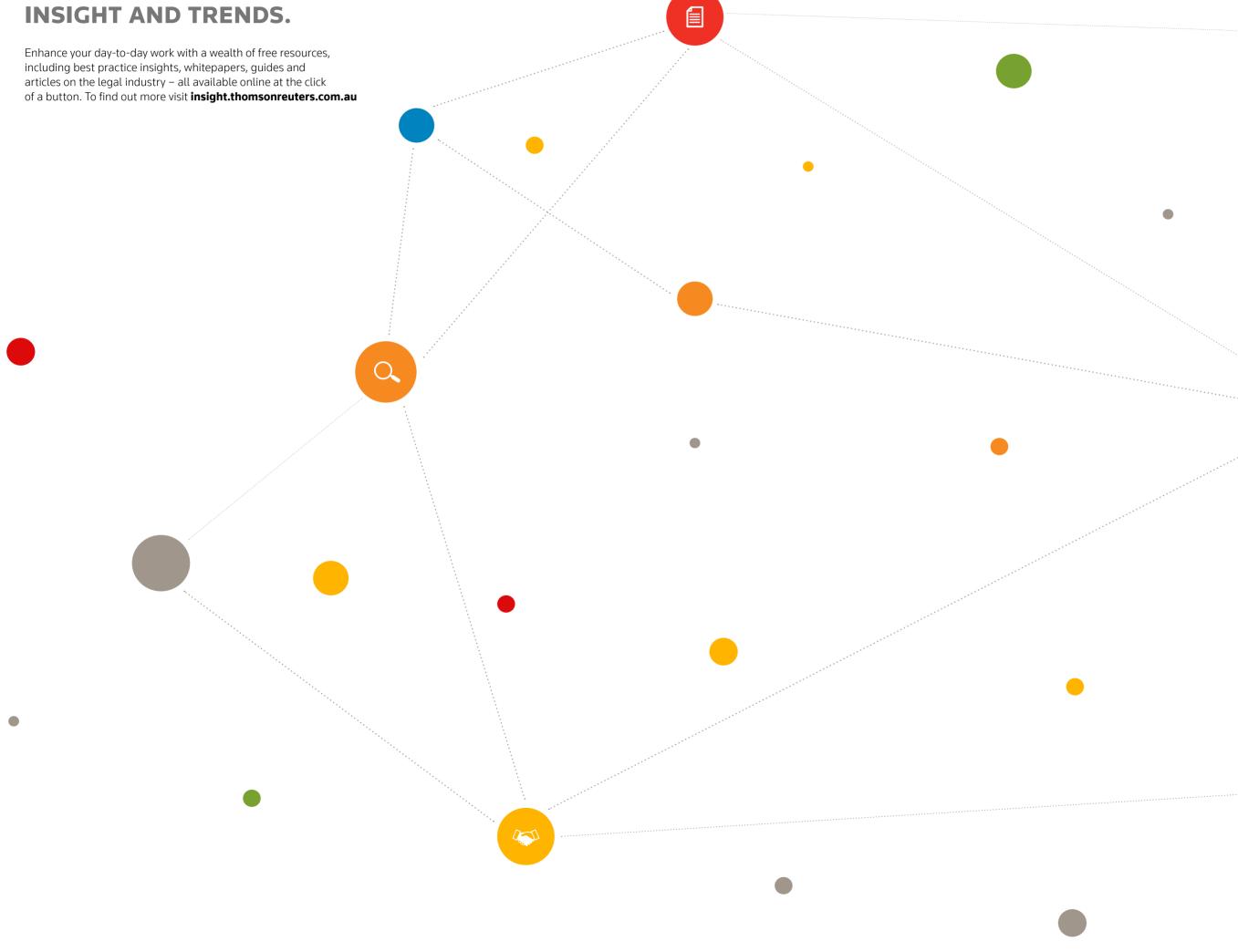
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