



WORKFLOW

CONVEYANCING NSW

Let your work flow seamlessly with our Workflows.

The sequential steps utilising tools such as checklists, precedents and decision trees make operational tasks easy to complete accurately.

The Conveyancing NSW Workflow is a practice solution designed to help you more efficiently achieve outcomes for your clients by providing step-by-step guidance to completing a conveyancing transaction.

The Conveyancing NSW Workflow consists of two schematics to map out the process when acting for the vendor of a residential property and acting for the purchaser of a residential property.

Key feature:

Each workflow provides tools to assist in completion and help to manage risk. These tools include checklists, decision trees and flowcharts that you can save into folders on the Westlaw platform as a record of work completed.

Other features include:

- Tips and alerts, to put you on notice about important but not necessarily obvious or large practical considerations that affect the conduct of your matter;
- Links to Forms & Precedents in downloadable Word format so that documents can be completed as they arise during the course of the workflow. Additional precedents (such as Contract for State of Land) are also available (subject to subscription to Conveyancing Precedents- NSW Law Society);
- Links to text of specific legislative provisions and brief case references, as relevant;
- Links to full text legislation and more detailed commentary to support further research in Conveyancing Manual NSW (Subject to subscription).



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